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CONFIDENTIAL

6 August 1965

MEMORANDUM FOR: Director of Training

THROUGH : Executive Officer

SUBJECT : Weekly Activities Report #20, ISB/TR
2 - 6 August 1965

1. Audio Aids Section

a. At the request of the Executive Director/ Comptroller, work on the Surveillance film script has been stopped and a new one begun on activities at [REDACTED]. The film must be completed and ready for screening by the DCI at the end of the year. We are presently working on shooting schedules and seeking a substitute for our regular contract cameraman, who is committed to outside assignments during September and October. We may be able to obtain the services of a cleared replacement through our contract laboratory.

25X1A

2. Visual Aids Section

Registrar

a. Two 30" x 40" charts were prepared for the Registrar, which listed external training courses, locations, deadlines for applications, etc.

b. Approximately 3 charts, 3 polaroid pictures and three 8" x 10" photo prints were prepared during this period for possible use as briefing materials for the DCI.

c. A cover design and two illustrations were prepared during this period on the August issue of the OTR Bulletin.

Intelligence School

a. Three small graphs were prepared for use as briefing material describing statistics pertinent to Intelligence School, "Personnel," "Management Training," and "Intelligence School Budget."

Intelligence School/IO

a. Revisions were made on two large CIA organization charts to include [REDACTED] and [REDACTED]

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STATSPEC

DOCUMENT NO. [REDACTED]
NO CHANGE IN CLASS. []
[] DECLASSIFIED
CLASS. CHANGED TO: TS S []
NEXT REVIEW DATE: []

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Plans and Policy

a. C/VAS participated in meetings to draw up new designs for OTR organization charts. Two were designed and one was selected and is being prepared at present by the Art Staff as a vu-graph slide and as a full size chart for use by the DTR.

Intelligence Production Faculty

a. Thirty-two scale maps of East and West Pakistan were assembled and mounted to prepare 8 large size maps for classroom use by [REDACTED]

b. Four large size maps of India showing railway systems were mounted for the same purpose.

c. Three smaller maps of Rumania and five maps of the Sudan were mounted and covered with acetate.

Clerical Training

a. Two Vugraph slides were prepared of Form #1490 (Requisition and Turn-in of Supplies) for [REDACTED]

Operations School

a. Two pages were prepared for the DDI flip chart to show [REDACTED] and [REDACTED]

b. A large chart was prepared showing organization of DDS&T.

Miscellaneous

a. Approximately 25 small signs and nameplates were prepared for OTR Schools.

[REDACTED]
Chief, Instructional Services Branch

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